

STARLIGHT GALA

PACIFIC CREST SCHOOL 2011 BIENNIAL AUCTION



PROCUREMENT FORM

- Please fill out the form completely, leaving no empty spaces or indicating N/A if not applicable
- Please press hard using a ball point pen
- Donor keeps bottom (pink) copy

1. Donated item information

Item name (as it will appear in catalog)

Detailed description of donation: (Describe in detail size, color, contents and material as appropriate)

Restrictions:

(State clearly all restrictions on services, travel, accommodations and age limits)

Item value (fair market value)

Item expiration date

()

Item procured by

Phone number

- Tangible item**
- Delivery by donor
 - Pick-up by procurer

- Intangible item**
- Donor to provide gift certificate
 - Auction Committee to provide certificate

2. Donor information

Donor contact name

Donation date

Donor or Company name (as it will appear in catalog)

Mailing address

City

State

Zip

()

Email

Phone

Website

- Please send me an invitation to the auction

Donor(s) signature (required)

White copy - Office

Yellow copy - Catalog/Database

Pink copy - Donor Receipt

Catalog #:

Tracking #:

November 12, 2011, 5:30-10:30 pm at Fremont Studios

Pacific Crest School • 600 NW Bright Street Seattle WA 98107 • (206) 789 7889 • PacificCrest.org/auction